



## OFFICE OF THE MUNICIPAL MAYOR

**EXECUTIVE ORDER No. 003**

Series of 2023

### AN ORDER CREATING THE DIFFERENT COMPOSITION OF COMMITTEES FOR THE TEN (10) DAY CELEBRATION OF MATUNOG FESTIVAL 2023

**WHEREAS**, this order is intended to make the Matunog Festival 2023 successful endeavor and celebration;

**WHEREAS**, efficient and competent officials and individuals are vital factor in discharging the necessary obligations and responsibilities of each and every committees;

**NOW THEREFORE, I, CATTLEYA M. SO**, Municipal Mayor, Matnog, Sorsogon by virtue of the powers vested in me by law, do hereby order the creation of the different composition of committees for the ten (10) days celebration of Matunog Festival 2023 starting May 8 to 17, 2023.

**Section 1. COMMITTEES & COMPOSITIONS.** The following are committees and it's compositions, to wit;

#### Matunog Festival 2023

**Executive Committee:**

**Chairman:** Hon. Cattleya M. So  
**Vice-Chairman:** Hon. Emilio "Jay" Ubaldo III  
**Members:** All Committee Chairman

**ADHOC Committee:**

**Chairman:** Dionebel A. Figueroa, Municipal Administrator / Des. MBO  
**Vice-Chairman:** Hon. Leopoldo Y. Sabado  
**Secretary:** Jayson Calamdag, HRMO-Designate  
**Treasurer:** Eden Frivaldo, MTO  
**Auditor:** Lenie G. Cabili, Municipal Accountant  
**Business Managers:** Keven Fuster, Executive Secretary  
Engr. Darius de Guzman, MENRO

**MISS GAY MATUNOG / BIKINI OPEN:**

**Chairman:** Hon. Salvador Frencillo  
**Co-Chairman:** Jose Armando Hilao  
**Members:** Rey Grayda  
Jushua Vibar  
Lorena G. Zuniega  
Dr. Rossana B. Galeria, MHO  
All SB Staff

**LAKAN AT MUYTA NG MATUNOG:**

**Chairman:** Hon. Leopoldo Y. Sabado  
**Co-Chairman:** Hon. Noli Galeria  
**Members:** Romida Naag  
Concepcion Azul  
Bobby Gigantone  
Elizabeth Garil  
Alma Gayola  
Annette G. Gealone



## OFFICE OF THE MUNICIPAL MAYOR

### PROMOTION AND DOCUMENTATION:

**Chairman:** Hon. Mercy Gata  
**Co-Chairman:** Ramon Gacis, Jr., MASSO  
**Members:** Darrel Buena  
Diane Azul  
Karen Antuerpia  
Josephine Bautista  
Elizabeth Garil  
Alma Gayola  
Jushabeth Garcera  
April Naag

### FINANCE, WAYS AND MEANS:

**Chairman:** Eden Frivaldo, MTO  
**Co-Chairman:** Danielle Anne So, Executive Assistant  
**Members:** Lenie G. Cabili, Municipal Accountant  
Dionebel A. Figueroa, Municipal Administrator / Des. MBO  
Oliva Gumba, Assistant MTO  
Joebert Briones  
Delen Hurtado  
Janet Calusem, Economic Enterprises

### PARADE:

**Chairman:** PNP  
**Co-Chairman:** Hon. Carlos Estrelon, Jr.  
**Members:** KABALIKAT Civicom  
MDRRMC  
Rick Francisco, LCR  
Philippine Army  
Civil Security Unit (CSU)  
Civil Security Organization (CSO)  
Barangay Tanod of Barangay Poblacion  
Philippine Coast Guard  
Bureau of Fire Protection

### LIGHTS AND SOUNDS:

**Chairman:** Hon. Joseph Go  
**Co-Chairman:** Rey Grayda  
**Members:** Eddie Chua  
Mila Guan

### TRADE FAIR:

**Chairman:** Engr. Emmanuel de Guzman, MAO  
**Co-Chairman:** Hon. Evelyn Garalde  
**Members:** CSO  
DTI  
All MAO Staff  
All Economic Enterprises Staff

### MEDICAL AND HEALTH:

**Chairman:** Dr. Rossana B. Galeria, MHO  
**Co-Chairman:** Hon. Mercy Gata  
**Vice-Chairman:** MDRRMC  
**Members:** MSWD Staff  
RHU Staff  
SB Committee on Health



## OFFICE OF THE MUNICIPAL MAYOR

### BANDERITAS:

<b>Chairman:</b>	Hon. Recto Dulay
<b>Co-Chairman:</b>	Hon. Evelyn Garalde
<b>Members:</b>	Street Cleaners Rescue Team CSU MDRRMO Barangay Captain and Officials of Poblacion Barangays

### PEACE AND ORDER:

<b>Chairman:</b>	PNP
<b>Co-Chairman:</b>	Philippine Army
<b>Members:</b>	Philippine Coast Guard Maritime Police Bureau of Fire Protection CAFGO Barangay Captains and Barangay Tanod of the Poblacion Barangays

### STAGE DECORATION AND VENUE PREPARATION:

<b>Chairman:</b>	Hon. Vincent Gabriel Escanilla
<b>Co-Chairman:</b>	Engr. Cirdion G. Manuel, MEO
<b>Members:</b>	MEO Staff Rey Grayda & Staff Richard Gile & Staff

### TABLE AND CHAIRS:

<b>Chairman:</b>	Lenie G. Cabili, Municipal Accountant
<b>Co-Chairman:</b>	Erwin Genavia, Park Maintenance Supervisor
<b>Members:</b>	Jonathan Guda Sorab Espinocilla Tanonoy Oro Rey Grayda Garbage Collectors Street Cleaners

### PRIZES AND AWARDS:

<b>Chairman:</b>	Dionebel A. Figueroa, Municipal Administrator / Des. MBO
<b>Co-Chairman:</b>	Danielle Anne So, Executive Assistant
<b>Members:</b>	Mayor's Office Staff

### FOODS AND SNACKS:

<b>Chairman:</b>	Chady Cerbito, MSWDO
<b>Co-Chairman:</b>	Danielle Anne So, Tulong Center Head
<b>Vice-Chairman:</b>	Marivic Escanilla, MNAO
<b>Members:</b>	MSWDO Staff Analyn Sagun Mylene So

### PANTOMINA:

<b>Chairman:</b>	Oliva Gumba, Assistant MTO
<b>Co-Chairman:</b>	Hon. Mercy Gata
<b>Vice-Chairman:</b>	Napoleon Funtelar, OSCA
<b>Members:</b>	Janeth Calusem, Economic Enterprises & Staff Joel Garlan, President Senior Citizen Federation Dr. Salvador Gacis Kevin Garais



## OFFICE OF THE MUNICIPAL MAYOR

Elizabeth Garil  
Alma Gayola

### **MRS. MATUNOG / MONEY CONTEST:**

**Chairman:** Lenie G. Cabili, Municipal Accountant  
**Co-Chairman:** Eden Frivaldo, MTO  
Dionebel A. Figueroa, Municipal Administrator / Des. MBO  
**Members:** Marivic Escanilla, MNAO  
Rosario Cabili  
Elizabeth Garil  
Alma Gayola  
Accounting Staff

### **PARLOR GAMES, KARERA, FUN RUN**

**Chairman:** Rick Francisco, LCR  
**Co-Chairman:** Hon. Silvestre Frando, LIGA President  
**Vice-Chairman:** Hon. Vincent Gabriel Escanilla  
**Members:** Garry Gazo  
Eduardo Estrelon  
Ramil Gogola  
Santiago Gallano  
Merva Garcera  
KABALIKAT Civicom

### **CULTURAL PRESENTATION:**

**Chairman:** Hon. Noli Galeria  
**Co-Chairman:** Elvis Romeo Zuñiga, OIC, PSDS Matnog I  
Rodolfo Evasco, Jr., OIC, PSDS Matnog II  
**Members:** All School Heads of Secondary & Elementary Levels

### **DRUM AND LYRE COMPETITION:**

**Chairman:** Ramon Gacis, Jr.  
**Co-Chairman:** Elvis Romeo Zuñiga, OIC, PSDS Matnog I  
Rodolfo Evasco, Jr., OIC, PSDS Matnog II  
**Members:** All School Heads of Secondary Level

**Section 2. FUNCTION AND RESPONSIBILITIES.** The Executive Committee shall be headed by the undersigned who shall coordinate all efforts and initiatives to come up with well coordinated plans and activities in harmony to all the aspects related to the Matunog Festival.

Relatively, the Executive Committee shall:

- a) Meet regularly to formulate well-coordinated activities for the success of the Matunog Festival;
- b) Coordinate all activities as planned in detail;
- c) Assist in their area of responsibility; and
- d) Play coordinated actions for the success of the activity.

**Section 3. SEPARABILITY CLAUSE.** Any provision of the order declared illegal shall not nullify the order of the remaining provisions and therefore remain in effect.



Republic of the Philippines  
MUNICIPALITY OF MATNOC  
Province of Sorsogon

## OFFICE OF THE MUNICIPAL MAYOR

**Section 4. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done in the Municipality of Matnog, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

  
CATTLEYA M. SO  
Municipal Mayor

Dionebel A. Figueroa, Municipal Administrator / Des. MBO

*[Signature]* 3/13/2023

Hon. Salvador Frencillo

Hon. Leopoldo Y. Sabado

Hon. Mercy Gata

Eden Frivaldo, MTO

PNP

*[Signature]*

Hon. Joseph Go

Engr. Emmanuel de Guzman, MAO - *[Signature]*

3/13/2023

Dr. Rossana B. Galeria, MHO

Christine P. Escanilla, RM RN  
Lic. Nos. 0149480/0777833

3/13/2023 9:20 AM

Hon. Recto Dulay

Hon. Vincent Gabriel Escanilla

Lenie G. Cabili, MACCO

Chady Cerbito, MSWDO

*Jui* 3/13/23

Oliva Gumba, Assistant MTO

Rick Francisco, LCR

*Changar* 11:10 am

Hon. Noli Galeria

Ramon Gacis, Jr

OFFICE OF THE MUNICIPAL ENGINEER  
LEONARDO  
**RECEIVED**  
BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

OFFICE OF THE  
SANGUNIANG BAYAN  
MATNOG, SORSOGON  
**RECEIVED**  
DATE: 3/13/23 TIME: 9:15  
SIGNATURE: *[Signature]*

**RECEIVED**  
13 MAR 2023

OFFICE OF THE  
MUNICIPAL ACCOUNTANT  
MATNOG, SORSOGON  
**RECEIVED**  
BY: *J. Vigan*  
DATE: 03/13/23 TIME: 9:15 AM

OFFICE OF THE MUNICIPAL ASSESSOR  
MATNOG, SORSOGON  
**RECEIVED**  
DATE: 3-13-23  
BY: *[Signature]*