



# OFFICE OF THE MUNICIPAL MAYOR

Memorandum No. 012 - 2023

**TO:** ALL DEPARTMENT HEADS  
PNP  
DEP ED- MATNOG  
MADAC SECRETARY  
LYDO  
LPOC SECRETARY

**FROM:** THE LOCAL CHIEF EXECUTIVE

**SUBJECT:** SPECIAL MEETING

**DATE:** January 26, 2023

Greetings!

Please be informed that we will be having a special meeting on Friday, **January 27, 2023 at 1:00 o'clock in the afternoon at Office of the Mayor, Gadgaron, Matnog, Sorsogon.** The main agenda is to designate focal person/s in every sector based on the Seal of Good Local Governance Indicators. In view hereof, you are hereby directed to attend the said meeting.

Your attendance is highly required. Thank you and more power!

By the authority of the Mayor:

**DIONISELA A. FIGUEROA**  
Municipal Administrator

- Josephine Bautista, SB Secretary
- Rick Francisco, LCR
- Chady Cerbito, MSWDO
- Engr. Cirdion Manuel, MEO
- Emmanuel De Guzman, MAO
- Arch. Joselito Garrido, MPDO
- Eden Frivaldo, MTO
- Rebecca Delloso, MBO
- Lenie Cabili, MACCO
- Ramon Gacis Jr., MASSO
- Marivic Escanilla, MNAO
- Jayson Calamdag, MCC
- Jay Gallano, MDRRMO
- Dr. Rossana Galeria, MHO
- Bobby Gigantone, TOURISM
- PMAJ Voltaire Jun J. Pedido, OIC-PNP Matnog
- Elvis Romeo Zuñiga, PSDS Matnog I
- Rodolfo Evasco, Jr., PSDS Matnog II
- Cyril Gobis, Focal Person
- Adoralin So, LYDO
- Keven Fuster, Executive Secretary
- NIEL DIOBHIND, MLEOO, DILE

*J. Baldo* 1-26-23

*D. Figueroa* 1-26-23

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