



# OFFICE OF THE MUNICIPAL MAYOR

Memorandum No. 022 - 2023

**TO:** ALL DEPARTMENT HEADS

**FROM:** THE LOCAL CHIEF EXECUTIVE

**SUBJECT:** MONTHLY MEETING

**DATE:** March 03, 2023

Please be informed that we will be having a **DEPARTMENT HEADS MONTHLY MEETING** on **March 06, 2023** at the **Mayor's Office** at **9:00 o'clock in the morning**. In view hereof, you are hereby directed to attend the said meeting.

**Agendas:**

1. Updates on Philippine Multi-Sectoral Nutrition Project
2. Benchmarking at Pilar and Bulusan MDRRMC
3. Other Matters

**Your attendance is highly required.**



**CATTLEYA M. SO**  
Municipal Mayor

cc:

Josephine Bautista, SB Secretary

Rick Francisco, LCR

Chady Cerbito, MSWDO

Engr. Cirdion Manuel, MEO

Emmanuel De Guzman, MAO

Arch. Joselito Garrido, MPDO

Eden Frivaldo, MTO

Rebecca Dellosa, MBO

Lenie Cabili, MACCO

Ramon Gacis Jr., MASSO

Marivic Escanilla, MNAO

Jayson Calamdag, MCC

Jay Gallano, MDRRMO

Dr. Rossana Galeria, MHO

Bobby Gigantone, TOURISM

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03/03/23 - 1:26 pm

03/03/23 1:27 pm

03/03/23 1:28 pm

03/03/23 1:25 pm

03/03/23 1:34 PM

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for signature

Christine Escanilla, RM RN 03/03/23

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