



Republic of the Philippines  
MUNICIPALITY OF MATNOC  
Province of Sorsogon

## OFFICE OF THE MUNICIPAL MAYOR

Memorandum No 024 - 2023

**TO: MDRRMC**

**FROM: THE LOCAL CHIEF EXECUTIVE**

**SUBJECT: REGULAR MEETING**

**DATE: MARCH 03, 2023**

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Greetings!

The Municipal Disaster Risk Reduction Management Council will be having its regular meeting to be held on Tuesday, **March 07, 2023** at **3:00 o'clock in the afternoon** at the **Office of the Mayor, Gadgaron Matnog, Sorsogon**. The agendas are as follows:

1. Setting the schedule for Regular Meetings
2. Re-organization of MDRRMC and ICS
3. Other Matters

In relation hereto you are directed to attend the said meeting.

Your attendance is highly required. Thank you and more power!

  
**CATTLEYA M. SO**  
Municipal Mayor