



# OFFICE OF THE MUNICIPAL MAYOR

Memorandum No. 044 - 2023

**TO:** LGU- MATNOG OFFICIALS AND EMPLOYEES

**THRU:** DEPARTMENT HEADS

**FROM:** LOCAL CHIEF EXECUTIVE

**SUBJECT:** TREE AND MANGROVE PLANTING

**DATE:** MAY 12, 2023

This pertains to the letter forwarded by the Municipal Environmental and Natural Resources Office, inviting the LGU employees to participate in the Synchronized Tree and Mangrove Planting to be conducted on May 13, 2023 at 6:00 o'clock in the morning at Brgy. Laboy, Sisigon, Pange, Hidhid, Pawa, Manjumlad, Gadgaron, Lajong, Bariis, Banogao, Balocawe, and Sulangan for fruit bearing trees and at Brgy. Genablan Oriental, Culasi, Banuang-Daan and Naburacan river banks for mangroves.

In this respect, this office is enjoining all of you to actively participate in the said activity as part of our environmental responsibility for the betterment of our communities.

Your participation is highly required and appreciated.

*[Signature]*  
CATTLEYA M. SO  
Municipal Mayor

Received by:  
*[Signature]*  
05-12-2023

*[Signature]*  
MDRANO  
05-12-2023

MD: Sami Jan  
5/12/23  
1:54 pm

received  
*[Signature]*  
05-12-2023

OFFICE OF THE MUNICIPAL ENVIRONMENTAL AND NATURAL RESOURCES OFFICER  
RECEIVED  
DATE: 5-12-23 TIME: 1:40 PM  
SIGNATURE: *[Signature]*

Received by:  
*[Signature]*  
5/12/23

OFFICE OF THE MUNICIPAL ASSESSOR  
RECEIVED  
05-12-23  
1:50 P.M.

Christine P. Escanilla, RM RN  
Lic. Nos. 0149480/0777833  
5/12/23

*[Signature]*

OFFICE OF THE MUNICIPAL AGRICULTURIST  
LQUIMMANG, SORSOGON  
RECEIVED  
DATE: 2:05 PM / 5/11/23  
BY: TIPG Sami Jan

Received by:  
*[Signature]*  
MBAW, PANTANE