



# OFFICE OF THE MUNICIPAL MAYOR

**Memorandum No. 048 - 2023**  
**ALL DEPARTMENT HEADS**  
**TO: ALL SGLG-TWG MEMBERS**  
**FROM: THE LOCAL CHIEF EXECUTIVE**  
**SUBJECT: MEETING**  
**DATE: May 24, 2023**

In view of the CY 2023 Seal of Good Local Governance (SGLG) Regional Assessment on May 31, 2023, please be informed that we will be having a **MEETING on Friday, May 26, 2023 at 02:00 o'clock in the afternoon** at the **Mayor's Office**. In view hereof, you are hereby directed to attend the said meeting.

- Agenda:**
- 1. Pre-Assessment
  - 2. Other Matters

**Your attendance is highly required. Thank You.**

**CATTLEYA M. SO**  
Municipal Mayor

cc:

- Josephine Bautista, SB Secretary
- Rick Francisco, LCR
- Chady Cerbito, MSWDO
- Engr. Cirdion Manuel, MEO
- Emmanuel De Guzman, MAO
- Arch. Joselito Garrido, MPDO
- Eden Frivaldo, MTO
- Dionebel Figuero, MBO- Designate
- Lenie Cabili, MACCO
- Ramon Gacis Jr., MASSO
- Marivic Escanilla, MNAO
- Jayson Calamdag, MCC
- Jay Gallano, MDRRMO
- Dr. Rossana Galeria, MHO
- Neil Alvin Dioquino, MLGOO, DILG
- Karen Antuerpia, Agricultural Technologist
- Jushabeth Garcera
- Jam Cabili
- Annette Gealone
- Cyril Gobis
- Elvis Romeo Zuniega, PSDS Matnog I
- Carmi Garra
- Maricon Frencillo
- Engr. Darius de Guzman
- Darrel Buena
- Luis Gillego
- PCPL Rolesa Rhealyn Nogales
- Eric Xavier Chua

*[Handwritten signatures and dates on lined paper]*  
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Luis 05/24/23 4:18 PM  
Cajic 5/24/23  
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