

OFFICE OF THE MUNICIPAL MAYOR

All sections of the B.A.	anna B.T	OF	F-	2022
Memorandi	1111 iv	0. 05	3 -	2020

TO:

ALL DEPARTMENT HEADS

FROM:

THE LOCAL CHIEF EXECUTIVE

SUBJECT:

NOTICE OF MEETING

DATE:

JULY 03, 2023

Please be informed that we will be having a Department Heads Meeting today, July 03, 2023 at 10:00 o'clock in the morning at the Office of the Mayor, Gadgaron Matnog, Sorsogon. In view hereof, you are hereby directed to attend the said meeting.

Your attendance is highly required.

CATTLEYA M. SO Municipal Mayor

cc:	
Josephine Bautista, SB Secretary	
Rick Francisco, LCR	
Chady Cerbito, MSWDO	
Engr. Cirdion Manuel, MEO	
Emmanuel De Guzman, MAO	
Arch. Joselita Garrido, MPDC	
Eden Frivaldo, MTO	
Dionebel Figueroa, MBO- Designate	
Lenie Cabili, MACCO	
Ramon Gacis Ir., MASSO	
Marivic Escanilla, MNAO	
Jayson Calamdag, MCC	
Jay Gallano, MDRRMO	
Dr. Rossana Galeria, MHO	
Neil Alvin Dioquino, MLGOO, DILG	
Oolon Hurtada Tourism Officer	



Republic of the Philippin S MUNICIPALITY OF MATING Province of Sorsogon

OFFICE OF THE MUNICIPAL MAYOR

Memorandum	No.	055	- 2023
DECTION WHITEHALL	2400	0.00	Set \$3.2 Set 1,3

TO:

ALL DEPARTMENT HEADS

FROM:

THE LOCAL CHIEF EXECUTIVE

SUBJECT:

NOTICE OF MEETING

DATE:

JULY 03, 2023

Please be informed that we will be having a Department Heads Meeting today, July 03, 2023 at 10:00 o'clock in the morning at the Office of the Mayor, Gadgaron Matnog, Sorsogon. In view hereof, you are hereby directed to attend the said meeting.

Your attendance is highly required.

CATTLEYA M. SO Municipal Mayor

Josephine Bautista, SB Secretary Rick Francisco, LCR Chady Cerbito, MSWDO Engr. Cirdion Manuel, MEO Emmanuel De Guzman, MAO Arch. Joselita Garrido, MPDC Eden Frivaldo, MTO Dionebel Figueroa, MBO- Designate Lenie Cabili, MACCO Ramon Gacis Jr., MASSO Marivic Escanilla, MNAO Jayson Calamdag, MCC Jay Gallano, MDRRMO Dr. Rossana Galeria, MHO Neil Alvin Dioquino, MLGOO, DILG Delen Hurtado, Tourism Officer



MUNICIPALITY OF MATN Province of Sorsogon

OFFICE OF THE MUNICIPAL MAYOR

Memorandum No. 055 - 2023

TO:

ALL DEPARTMENT HEADS

FROM:

THE LOCAL CHIEF EXECUTIVE

SUBJECT:

NOTICE OF MEETING

DATE:

JULY 03, 2023

Please be informed that we will be having a Department Heads Meeting today, **July 03, 2023** at **10:00 o'clock in the morning** at the **Office of the Mayor, Gadgaron Matnog, Sorsogon**. In view hereof, you are hereby directed to attend the said meeting.

Your attendance is highly required.

CATTLEYA M. SO Municipal Mayor

cc.

Josephine Bautista, SB Secretary Rick Francisco, LCR Chady Cerbito, MSWDO Engr. Cirdion Manuel, MEO Emmanuel De Guzman, MAO Arch. Joselito Garrido, MPDC Eden Frivaldo, MTO Dionebel Figueroa, MBO- Designate Lenie Cabili, MACCO Ramon Gacis Jr., MASSO Marivic Escanilla, MNAO Jayson Calamdag, MCC Jay Gallano, MDRRMO Dr. Rossana Galeria, MHO Neil Alvin Dioquino, MLGOO, DILG Delen Hurtado, Tourism Officer

