



OFFICE OF THE MUNICIPAL MAYOR

Memorandum No. 079-2023

TO: NANCY GARDON
FROM: THE LOCAL CHIEF EXECUTIVE
SUBJECT: TRANSFER OF ASSIGNMENT
DATE: SEPTEMBER 18, 2023

In the exigency of the service and in order to augment the staff of the Municipal Treasurer's Office, due to the designation of Ms Cristina B. Diño as HR officer, you are hereby transferred from the LCR Office to the Office of the Municipal Treasurer.

You are advised to coordinate with your supervisor Mr. Rick Francisco LCR Chief, regarding this transfer.

This takes effect immediately upon receipt.

For the Local Chief Executive;

UBALDO M, UBALDO
Municipal Administrator

received
9/18/23 rgg
9:10