



OFFICE OF THE MUNICIPAL MAYOR

Memorandum No. **44** 2023

TO: ALL DEPARTMENT HEADS

FROM: THE LOCAL CHIEF EXECUTIVE

SUBJECT: MONTHLY MEETING

DATE: June 1, 2023

Please be informed that we will be having a **DEPARTMENT HEADS MONTHLY MEETING** on **June 5, 2023** at the **Mayor's Office** at **9:00 o'clock in the morning**. In view hereof, you are hereby directed to attend the said meeting.

Your attendance is highly required.

By the authority of the Mayor:

DIONEBEL A. PICQUEROA
 Municipal Administrator

- cc:
- Josephine Bautista, SB Secretary
 - Rick Francisco, LCR
 - Chady Cerbito, MSWDO
 - Engr. Cirdion Manuel, MEO
 - Emmanuel De Guzman, MAO
 - Arch. Joselito Garrido, MPDO
 - Eden Frivaldo, MTO
 - Rebecca Delloso, MBO
 - Lenie Cabili, MACCO
 - Ramon Gacis Jr., MASSO
 - Marivic Escanilla, MNAO
 - Jayson Calamdag, MCC
 - Jay Gallano, MDRRMO
 - Dr. Rossana Galeria, MHO
 - Bobby Gigantone, TOURISM

[Handwritten notes on lined paper]

6-1-23
 6-1-23
 6-1-23
 6-1-23
 6-1-23
 6-1-23
 6/1/23
 6-1-23
 6/1/23
 6/1/23
 6/1/23
 6/1/23
 6-01-23 2:31 pm
 6-01-23 2:37 pm

OFFICE OF THE MUNICIPAL ENGINEER
 LGU-MATNOC
RECEIVED
[Signature]
 06-01-23