



Republic of the Philippines  
**MUNICIPALITY OF MATNOC**  
Province of Sorsogon

## OFFICE OF THE MUNICIPAL MAYOR

MEMORANDUM ORDER NO. 033-A

TO : ALYSSA G. SARMIENTO  
Agricultural Technologist I

FROM : CLAUDITH M. SO  
Municipal Mayor

SUBJECT : DESIGNATION AS MUNICIPAL SAAD FOCAL PERSON

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In the exigency of the service and effective implementation of DA's Special Area for Agricultural Development Program, you are hereby designated as Municipal SAAD Program Focal Person.

You are hereby directed to assist the assigned DA-SAAD Program Coordinator in the implementation of projects/activities and submit periodic accomplishment reports inherent to your designation if it warrants.

This order takes effect starting February 13, 2023 until revoked by the undersigned.

  
CATTLEYA M. SO  
Municipal Mayor